

Date of meeting:	Wednesday 26 October 2016	Lenta Business Centre 46 – 48 East Smithfield London E1W 1AW
Time of meeting:	13:00 – 16:00	
Next meeting:	Thursday 26 January 2017	

## Minutes – Open Session

Present: Michael Watson (MW) (Chair), Sheila Inglis (SI) (Vice Chair), Margaret Coats (MC) (Chief Executive), Lynne Gray (LG), John Lawrence (JL), Patricia Mowll (PM), Laura Quartermain (LQ), Hazel Russo (HR) (Secretary)

### 1 Welcome to Open Session

MW opened the meeting and welcomed members.

### 2 Apologies for Absence

Apologies were received from Nicola Bastin (NB). Apologies and a signed proxy form had been received from Shaun Brookhouse (SB) and George Lewith (GL).

### 3 Declaration of interests

MW invited members present at the start of the meeting to declare any interests in relation to any item on the agenda. No interests were declared in relation to open business.

### 4 Minutes of CNHCB – Open session held on 27 July 2016

The minutes were approved as an accurate record.

### 5 Matters arising

#### 5.1 Notice of Hearing

It was noted that Board members had agreed via email correspondence that future Notices of Hearing published on the CNHC website will state the date only.

### 6 Governance

#### 6.1 Review of core curricula

- 6.1.1 MW informed members that MC has begun work on a programme of updates to the core curriculum for each discipline on CNHC's register. He confirmed that this will be done in partnership with the relevant Profession Specific Board (PSB) for each discipline.
- 6.1.2 MW informed members that this work had started with the Healing PSB. He confirmed that a draft revised core curriculum had been produced and a two-month consultation began on 6 October 2016.
- 6.1.3 MW also confirmed that the next disciplines in line for this work are Hypnotherapy, Reiki, Shiatsu and Nutritional Therapy where work has begun in a number of cases.
- 6.1.4 MC confirmed that all revised core curricula will need to meet CNHC's core curriculum template and that the learning outcomes are those set out in the relevant National Occupational Standards

(NOS).

- 7 Staffing**  
Nothing to report
- 8 Commercial in confidence**  
Nothing to report
- 9 Complaints**  
9.1 Update on complaints  
9.1.1 MC informed members that CNHC is currently dealing with one complaint against a hypnotherapy registrant.
- 10 Professional Issues**  
Nothing to report
- 11 Operational Activities**  
11.1 Activities Report  
Members noted the contents of the Activities Report.
- 12 Wider regulatory matters**  
12.1 Application for renewal of PSA accreditation  
12.1.1 MW informed members that CNHC had been successful in its application to renew accreditation with the Professional Standards Authority.  
12.2 Notice of Change: Sports Massage  
12.2.1 MW informed members that when the PSA Panel met on 19 October to discuss CNHC's application as a Notice of Change to add Sports Massage as a new category on CNHC's Register.  
12.2.2 MC confirmed that that panel had no questions and that she received a telephone call to confirm that the Notice of Change had been agreed.
- 13 Engagement with the wider health and care agenda**  
13.1 Royal Society of Public Health (RSPH) / PSA Survey  
13.1.1 MC informed members that this partnership between RSPH / PSA was established following prompting by CNHC. The project is exploring the role that practitioners on Accredited Registers could play in the wider health workforce and involved a survey sent to all practitioners on Accredited Registers.  
13.1.2 MC informed members that CNHC had commented on the initial draft survey questionnaire and in September 2016 CNHC issued the survey to all CNHC registrants.  
13.1.3 MC informed members that the survey was quite broad and that CNHC is not clear how it will be analysed or when  
13.1.4 Registrant Board members who had completed the questionnaire commented that it was useful.
- 14 Any other business**

Nothing to report

**15 Dates/Times of Future Meetings**

Thursday 26 January 2017, Thursday 27 April 2016, Thursday 27 July 2016,  
Thursday 26 October 2016