

Date of meeting:	Wednesday 27 April 2016	Lenta Business Centre 46 – 48 East Smithfield London E1W 1AW
Time of meeting:	13:00 – 16:00	
Next meeting:	Wednesday 27 July 2016	

Minutes – Open Session

Present: Michael Watson (MW) (Chair), Sheila Inglis (SI) (Vice Chair), Margaret Coats (MC) (Chief Executive), Nicola Bastin (NB) Lynne Gray (LG), John Lawrence (JL), George Lewith (GL), Laura Quartermain (LQ), Hazel Russo (HR) (Secretary)

- 1 Welcome to Open Session**
MW opened the meeting and welcomed members.
- 2 Apologies for Absence**
Apologies had been received from Shaun Brookhouse (SB), and Patricia Mowll (PM). A signed Proxy Form had been received from PM.
- 3 Declaration of interests**
MW invited members to declare any interests in relation to any item on the agenda.
 - 3.1 JL declared a possible conflict of interest in that he has been called as an expert witness regarding a complaint where it has become apparent that the practitioner is a CNHC registrant. He confirmed that the police are involved. [Post meeting note: The police had contacted CNHC about this matter in 2015 and the Registrar imposed a 28 day Interim Suspension Order and subsequently the Investigating Committee imposed a six months Suspension Order but the practitioner then allowed his registration to lapse before the expiry of this six months' Order.]
- 4 Minutes of CNHCB – Open session held on 28 January 2016**
The minutes were approved as an accurate record.
- 5 Matters arising**
Nothing to report
- 6 Governance**
 - 6.1 Update on CNHC Reflexology Core Curriculum
 - 6.1.1 MC informed members that it has become clear that the relevant Awarding Bodies are likely to comply with the requirements of the Regulated Qualifications Framework close to the deadline of Dec 2017.
 - 6.1.2 The Reflexology PSB has therefore agreed that it would be best to wait until there is some clarity about the identification of Total Qualification Time and Guided Learning Hours for the regulated qualifications.

6.2 Publication of outcome of panel hearings

6.2.1 MC informed members that she had checked what other accredited registers do in relation to publishing the outcome of panel hearings, given that the Professional Standards Authority (PSA) requires only that sanctions should be annotated on the published Register.

6.2.2 She informed members that according to their websites, of the other 18 holders of accredited registers, six publish all outcomes of Fitness to Practise proceedings, 11 publish sanctions only, and one (UKCP) publishes sanctions plus 'case not proved' at the request of the respondent practitioner.

6.5.3 **Decision**

Following a brief discussion the following change in policy in respect of the outcome of hearings of the Conduct and Competence Panel was agreed, as set out in section 2 of paper CNHCB 2016-38:

- Publish without time limit only the Notices of Decision of removal of registration, with agreed time limits for the range of other sanctions.
- In any case where
 - all the facts are found 'not proved', or
 - the facts found proved do not amount to misconduct, or
 - irrespective of any finding of misconduct, there is no finding of impairment, or
 - no sanction is applied following a finding of impairment
 - only publish the Notice of Decision if that is the wish of the registrant, and then normally for no more than three months.

6.5.4 It was agreed that a short paper would be presented at the next meeting to clarify the time limits for the publication of the range of sanctions other than removal of registration.

7 **Correspondence**

Nothing to report

8 **Professional Standards Issues**

Nothing to report

9 **Complaints****9.1** Current Position

9.1.1 MC informed members that the Case Examiners were due to meet the following day to consider a complaint which concerns a dispute between two registrants

9.1.2 MC confirmed that the complaint did not concern client services.

10 **Professional Issues**

Nothing to report

11 **Operational Activities**

- 11.1 Activities Report
Members noted the contents of the Activities Report.
- 12 Wider regulatory matters**
Proposed Notice of Change to PSA regarding complaints not to be dealt with in future
- 12.1 MC informed members that CNHC was waiting to receive a written response from PSA regarding CNHC's notification of change.
- 12.2 MC confirmed that the Board would be updated once this had been received and any agreed changes would be published on CNHC's website.
- 13 Engagement with the wider health and care agenda**
- 13.1 Update on NICE guidelines
- 13.1.1 Members agreed that paper CNHCB 2016-36 provides an excellent example of CNHC's role as an agent for change in the wider environment.
- 13.1.2 It was also acknowledged that it had been helpful to have Board member input.
- 13.1.3 MC confirmed that NICE has still not published a summary of the responses to this consultation.
- 13.2 CNHC participation in Royal Society of Public Health and PSA Project Focus Group
Members agreed that this was another example of CNHC seizing the initiative in a policy arena and involving CNHC registrants to influence thinking in this area.
- 14 Any other business**
Nothing to report
- 15 Dates/Times of Future Meetings**
Wednesday 27 July, Wednesday 26 October 2016.