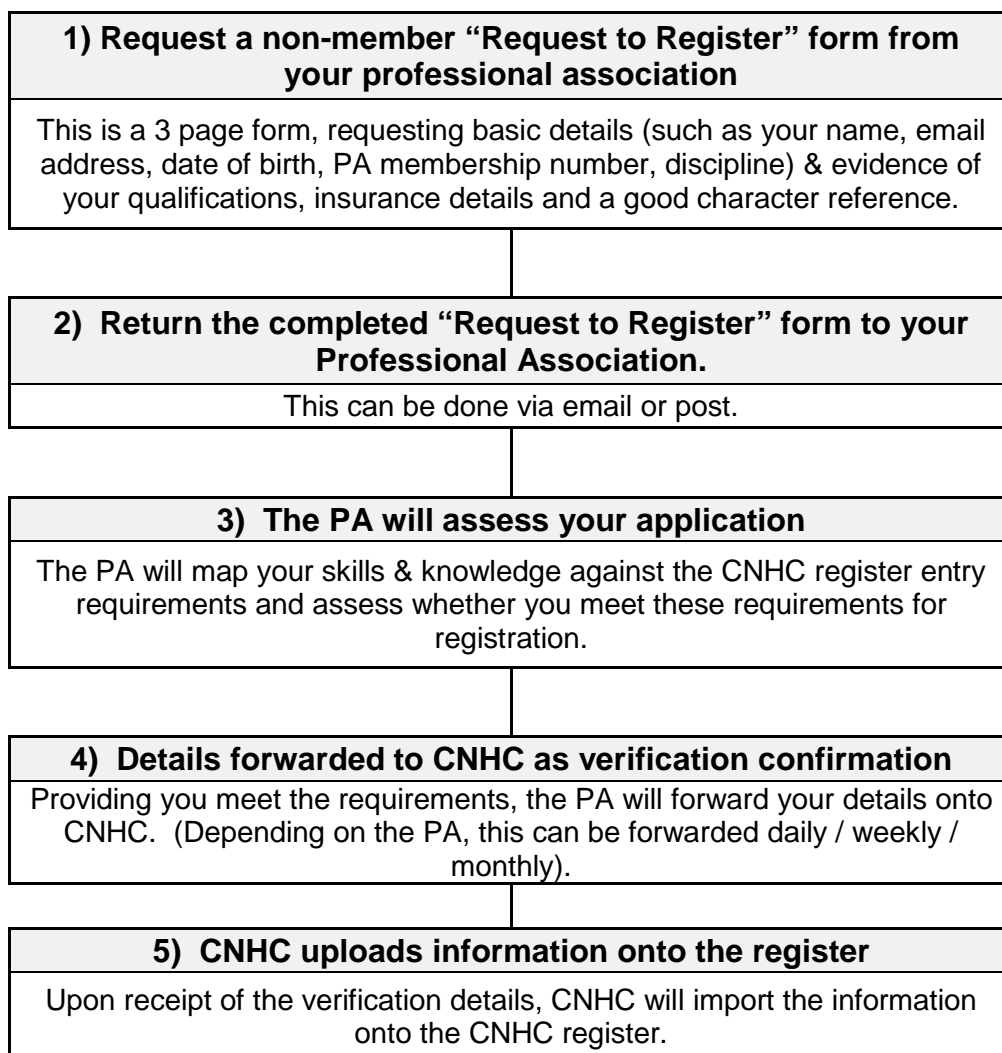


**Route 2: “PA Option for non-members”**

Applies to practitioners who are not members of verifying PAs. A list of verifying PAs for members and non-members can be found here – [Members](#) – [Non-members](#).  
(A £15 administration fee payment to the PA will be applicable).



**6) Part-registered email will be forwarded to your email address**

You will then receive an email notification inviting you to complete your registration by logging into the fast track application facility.

The email you receive will contain log-in details and a password.

**7) Log-in and complete your application**

You log-in and complete the online screens. You will be asked to provide your practise and personal contact details. You can also enter your website details. **Please note: Without completing the online information, your application will not be complete & you will not show on the register.**

**8) Tick the box to confirm you have read the *CNHC Code of Conduct, Performance & Ethics, CNHC's Data Protection Policy and terms of use of CNHC's website.***

**9) Make your payment online via credit/debit card. You can also pay by cheque or over the phone.**

**10) YOU WILL NOW BE REGISTERED WITH CNHC & WILL BE DISPLAYED ON THE REGISTER AND RECEIVE AN EMAIL CERTIFICATE (providing your payment has processed successfully)**

(Please note: Incorrect spelling of names / details will be displayed on the register – please ensure your details are correct.)

To return to the CNHC Step-by-step web page [click here](#).



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