

Date of meeting:	30 November 2022	via Zoom
Time of meeting:	09.00-12.00	

MINUTES OF OPEN SESSION

Present	Iain McInnes (IM) Chair; Jennifer Barnes (JB); Teija Barr (TB), Ann Godsell (AG), Lynsey Metcalfe (LM), Tara Wilmott (TW)). In attendance: Margaret Coats (MC), Chief Executive & Registrar, and Sharon Robinson (SR) Communications and Website Manager.	
1	Welcome IM opened the meeting and welcomed everyone.	
2	Apologies for Absence: Earle Abrahamson and Philip Rose-Neil	
3	Declaration of interests IM invited those present to declare any interest in relation to any item on the agenda. No interests were declared.	
4	Minutes of Open session held on 21 July 2022 The Minutes were agreed as an accurate record.	Draft Minutes
5	Matters arising There were no matters arising.	
6	Complaints	
6.1	Update on complaints Members noted that the Case Examiners met on 17 October to consider a complaint against a Nutritional Therapist. They decided there was no case to answer. They will be meeting on 7 December to consider a complaint against another Nutritional Therapist.	oral report
7	Policy development	
7.1	Review of Equal Opportunities Policy Members noted that this policy relates to the CNHC in its capacity as an employer. It was agreed the nine protected characteristics as set out in legislation should be listed and reference to 'perceptions' and 'association' should be removed.	CNHCB 2022-59
8	Horizon scanning Members noted that the range of issues set out in this paper are as agreed at the July meeting. With regard to Accredited Registers, at the half year end PSA was anticipating a £75,000 surplus for the scheme. But this is dependent on six new applicants being accredited by March 2023 and no other withdrawals. It was agreed therefore not to remove this issue yet. There were no suggestions for additional issues.	CNHCB 2022-60
9	Any other business (must be agreed with Chair in advance of meeting)	
9.1	Members agreed the following timetable for the 2023 recruitment to vacancies on the Profession Specific Board for Colon Hydrotherapy: 31 Jan issue invitation to apply; 28 Feb application deadline; 21 March completion of shortlisting; 18 April (morning) interviews by Panel comprised of IM, TB, LM (plus one reserve)	
	Meeting dates for 2023	
	9 February, 18 April, 20 July, 17 October.	